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Employee Resources



Dec. 2

Gift-giving made easy: A guide to some campus options

Inside's annual gift guide compilation is a list of holiday gift ideas, gift cards, memberships and open houses available right here on campus.

Dec. 2

WinterFest moves to a Friday evening ... for you

The student-organized WinterFest celebration will be held this Friday evening, Dec. 3, and includes free activities for all ages. Tour the campanile, participate in a 5K, dominate in dodgeball, frost a sugar cookie, visit the Farm House Museum, enjoy a feature film, purchase some holiday gifts ... all on campus.



Dec. 2

Accidents happen: Workers' compensation reminders

Nobody expects to get injured on the job, but if it does happen, human resource services wants employees to report it. Find out what the process is, and how to keep a minor injury from turning into a major pain.

Dec.

Welcome: Ann McCarthy

McCarthy takes over as ISU's new state relations officer, replacing Andy Baumert, who resigned for a position at the Iowa Association of Independent Colleges and Universities.

Dec. 2

Symposium eyes future: How will we learn, research, collaborate?

Gadgets, apps and nearly constant connectivity are blurring the line between the physical and virtual campus. At a Feb. 1 symposium,

faculty, staff, students and higher ed experts will ponder the changes in store and ways to get



Ann McCarthy

Announcements

- P&S Council open forum is Dec. 2
- Forestry Club tree and wreath sale continues for two weekends
- New website focuses on research opportunities for undergrads
- Rec Services' tai chi demonstrations are Dec. 6 and 10
- Volunteers sought for science bowl competitions in January, February
- YWCA offers student scholarship opportunity
- Some campus artwork is covered to observe World AIDS Day
- Buy poinsettias through Dec. 4 from the ISU Horticulture Club
- Find unique holiday gifts at Art Mart, Dec. 2-4
- Vet services discount extended to ISU retirees
- Neighborhood meeting on outdoor sports complex is Dec. 8

Receptions & open houses

Receptions

- Bob Rust, Dec. 6
- Catt Center calendar honorees, Dec. 8

Retirements

- Robert Weber, Dec. 3
- Skip Walter, Dec. 3
- James Gaunt, Dec. 7
- Jim Bernard, Dec. 8
- Corly Brooke, Dec. 9
- Sally Gleason, Dave Scott, Dec. 9
- Max Porter, Dec. 10

Arts & events



You're a Good Man, Charlie Brown

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lowa State ready for the future. The *Peanuts* gang takes the stage ISU Theatre is bringing a family-friendly stage production of You're a Good Man, Charlie Brown to Fisher Theater for two Published by University Relations, inside@iastate.edu, (515) 294-7958, Ames, Iowa 50011. Copyright © 1995-2010, Iowa State University of Science and Technology. All rights reserved. weekends, beginning Dec. 3. Honors & awards • Jennifer Shane **Around campus** • Meningitis case reported on campus ME students share their devices at first design expo • Prospective students find out their admission status ... in only two days • Discovery prevents symptoms of genetic disorder Inside tools Print this edition (PDF) NSS | Twitter

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Dec. 2, 2010

Gift-giving made easy: A guide to some campus options

Inside put together its annual collection of gift items available through campus retailers, units and student organizations. Not quite sure what to get someone? Take a look at our list of gift cards, memberships and open houses for some other options.



ISU Alumni Association

This is an Iowa State tie (\$45, \$39 for members) that any Dad would love. The woven silk tie is exclusive to the alumni association's online store, with a limited quantity available.



Athletics department

The athletics department's online auctions feature one-of-a-kind items, such as autographed memorabilia and gameday experiences. New items are posted on Mondays.



Brunnier Art Museum Store

Recycled chopstick folding baskets (\$12-\$27) are available at the Brunnier Art Museum Store in either a natural or tea-stained finish. The innovative design comes in three sizes.



ISU Dining

A selection of coffee blends are part of a Roasterie gift pack (\$14.99), available at Bookends, MU Market, and the Business, Courtyard, Design and Gentle Doctor cafés.



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Food science and human nutrition department

The instructional *Spend Smart*, *Eat Smart* DVD (\$4) offers 15 alternatives to fast food, made in minutes. Shopping and preparation tips are provided on this video, which is offered through the ISU Extension online store.



Iowa State Center

For a unique gift idea, the Iowa State Center is offering patrons a chance to name a seat in Stephens Auditorium. A personalized plaque (\$300) will be attached to the back of the seat for the life of the chair, with proceeds placed in the performing arts endowment to help with facility maintenance.



Reiman Gardens gift shop

The Reiman Gardens gift shop is featuring a 65-pound concrete Cy-clgnome (\$175). The 3-foot gnome is decked out in cardinal and gold, accented with a Cyclone bandana and ISU flag -- perfect for any Cyclone fan.



ISU Trademark Licensing

ISU Trademark Licensing provides links to a selection of new items being produced by vendors. New this year is a LED-lighted art print (\$149) of Jack Trice Stadium.



University Book Store

Open houses

Art Mart, Dec. 2-4, Maintenance Shop, Memorial Union Featuring blown glass, pottery, beaded and sterling silver jewelry and handmade cards. Most items are \$8-\$20.

CODAC art sale, Dec. 8-10, Design lobby Work by students in the integrated studio arts program, including ceramics, photography, printmaking, textiles, metals and

painting. Most items are \$10-\$100.

University Book Store, Dec. 3

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With a package of Cyclone pasta salad (\$5.99), you can put your school spirit on the holiday dinner table.

Logo-shaped pasta, a vinaigrette mix and three recipes are included in the packages sold at the University Book Store.

The winter open house features merchandise specials, book signing, treats, appearances by Cy and prize giveaways.

Student groups

- ISU Block and Bridle Club, Summer sausage and cheese gift packages, \$5-\$20
- Catalyst Student Leadership, Pizza Hut coupon card, \$10
- ISU Horticulture Club, Poinsettias, \$7-\$20
- ISU Forestry Club, Christmas tree and wreath sales, \$15-\$45

Gift cards, gift certificates

- ISU Alumni Association
- ISU Dining
- ISU Educational Gift Certificate
- Iowa State Center
- Joan Bice Underwood Tearoom
- University Book Store
- The Workspace

Memberships

- ISU Alumni Association
- Lil' Clone Club
- · Reiman Gardens

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Decorate a sugar cookie and enjoy a cup of hot chocolate, courtesy of ISU Dining, as part of WinterFest activities in the Memorial Union on Dec. 3. *Photo by Bob Elbert*.

WinterFest moves to Friday, adds some evening activities

by Anne Krapfl

The student planners behind this year's WinterFest celebration on Dec. 3 want the event to have a community feel to it. With that goal in mind, they moved WinterFest from its longstanding Wednesday slot to Friday and stitched together an array of indoor and outdoor events that are free to all participants.

WinterFest 2010
Schedule of events

"We hope lots of people have fun at WinterFest," said MaryBeth Konkowski, chair of the planning committee. "We really wanted to make sure the [Ames/ISU] community feels invited, and we want them to fully participate. It's a great time of year."

Konkowski said members of the Ames business community encouraged them to try WinterFest on a Friday instead of a weeknight.

Illumination ceremony

Several ISU choral groups will perform at the 5:30 p.m. illumination ceremony on central campus, preceded by a carillon concert by Tin-shi Tam. Memorial Union director Richard Reynolds and student body vice president Nate Dobbels will make brief remarks. Seasonal lights will illuminate bushes on

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the campanile and Memorial Union lawns, a conifer tree east of Beardshear Hall and the Marston water tower. As part of the Freshmen Council's 5-kilometer Jingle Jog after the ceremony, the sidewalk between Beardshear and Curtiss halls also will be lit for the evening. Union Drive in front of the Memorial Union will be closed to vehicles for about 45 minutes during the ceremony.

Find your fun

Throughout the day and evening, participants can attend open houses at The Knoll, University Book Store, Farm House Museum and the MU Underground recreation area. They'll have an opportunity to make winter crafts, tour the campanile, frost cookies, go ice skating or reign as dodgeball champion. If they like, they can get some holiday shopping done -- in the bookstore, at a local artisans' craft sale in the Maintenance Shop or from student organizations. The full schedule of WinterFest events follows:

WinterFest

Friday, Dec. 3

All events free unless noted

- 7 a.m.-7 p.m., Open house, University Book Store, specials and events throughout the day (gift wrapping, for a donation, offered by Dance Marathon, The 10,000 Hours Show and other volunteers in the Pine Room, adjacent to the Commons), MU
- 10 a.m.-6:30 p.m., Summer sausage and cheese sale, ISU Block and Bridle Club, \$5-\$20, near University Book Store entrance, MU
- 10 a.m.-7 p.m., Poinsettia sale, ISU Horticulture Club, \$7-20, near University Book Store entrance, MU
- Noon-7 p.m., Art Mart, local artists craft sale (glass, pottery, prints, jewelry), most items \$8-\$20, Maintenance Shop, MU
- 3-6 p.m., Open house, The Knoll, hosted by Kathy Geoffroy, enjoy a cup of Knoll hot chocolate
- 5-5:30 p.m., Carillon concert, ISU carillonneur Tin-shi Tam, central campus
- 5-7 p.m., Empty Bowl Project, purchase a handcrafted ceramic bowl and fill it with vegetable soup or chili, proceeds go to Oxfam America, \$10 (\$8 ISU students, \$6 children age 10 years and younger, nonperishable food item reduces cost by \$1), Campanile Room, MU
- 5-8 p.m., Seasonal beverage samples, MU Market and Cafe
- 5-8 p.m., Open house, Farm House Museum, 1870s Christmas exhibition, hot beverages served
- 5-8 p.m., "Fire" sale, merchandise (hats, bags, T-shirts, sweatshirts) from past Veisheas, Commons, MU
- 5-9 p.m., Crafts, make snowflakes or get your photo taken (7-9 p.m.) for a photo snow globe, Multicultural Center, MU
- 5-9 p.m., Winter crafts, beaded icicles, ornaments and more, Workspace, MU
- 5:30 p.m., Illumination ceremony, lawn south of the campanile, includes choral performances, brief remarks and the lighting of outdoor central campus lights
- 6 p.m. (conclusion of illumination ceremony), 4th annual Jingle Jog (5K fun run), in memory of former student Andy Albright, \$15, proceeds support a scholarship for a member of the Freshmen Council, to which Albright belonged, check-in begins at 4 p.m. in MU South Ballroom
- 6-7:15 p.m., Campanile tours, in groups of nine, meet at the base of the campanile
- 6 p.m. until gone, Cookie decorating and hot chocolate, courtesy of ISU Dining, Commons, MU
- 6-9 p.m., Horse-drawn wagon rides around central campus, stops at the north side of the MU and Farm House Museum
- 6-10 p.m., Massages, full-body dry aquamassage or leg/foot massage, Oak Room, MU
- 7 p.m.-midnight, Open house, MU Underground, free bowling, billiards, table tennis and Wii for all

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- 8 p.m., Film, Salt, South Ballroom, MU
- 10 p.m.-midnight, Snowball dodgeball tournament for all, come with a team of six or join a team when you arrive, Beyer gymnasium
- 10 p.m.-1 a.m., Ice skating, free admission and skate rental for all, Ames/ISU Ice Arena, 1505 Gateway Hills Park Dr.

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Accidents happen: Workers' compensation reminders

by Paula Van Brocklin

You wipe out in an icy parking lot and bang your knee. You wrench your back lifting a box of paper. It's not something we often think about, but workplace injuries and illnesses can happen. Iowa State has a procedure for reporting workplace mishaps, and human resource services staff want employees to be familiar with it.

Reporting is key

All employees -- merit, professional and scientific, faculty and even student employees -- must complete a first-report-of-injury form within 24 hours following a workplace incident, even if no medical treatment is necessary. If too much time passes between the actual injury and the claim filing, there's a chance the claim will not be paid, according to Greg Bolles, human resource specialist. Plus, if the initial injury or illness worsens, HRS needs to have the first-report-of-injury form on file to track when the injury occurred.

The form is available on AccessPlus. Click on the "Employee" tab and select "Work Injury" from the left column.

Treatment on campus

Employees who sustain non-life threatening illnesses or injuries while working should contact their supervisors immediately (employees who require emergency care should seek treatment right away). If minor treatment is necessary, employees may seek assistance from the occupational medicine staff, located at G11 TASF Building. If further treatment is needed, occupational medicine will refer employees to the McFarland Occupational Clinic. Employees who work outside of Ames can find a listing (PDF) of local workers' compensation providers on the HRS website.

How the process works

Staff in the employee/labor relations and workers' compensation office process all first-report-of-injury documents. A third-party provider, Sedgwick Claims Management, determines which workers' compensation claims are covered under Iowa's workers' compensation law. Once a claim is filed, a Sedgwick claims examiner will work with an employee throughout the process.

There are two types of workers' compensation claims -- medical-only and lost-time. With medical-only claims, an employee receives medical treatment for an injury or illness. Lost-time claims involve both medical treatment and weekly indemnity (compensation) payments to employees who are unable to work, or who have been given work restrictions that a department is unable to accommodate. Sedgwick pays all workers' compensation expenses approved under Iowa law.

For more information about Iowa State's workers' compensation policy, refer to the frequently asked questions (PDF) document on the HRS website.

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Photo by Bob Elbert.

Welcome

Ann McCarthy is the university's new state relations officer, effective Nov. 22. She serves as Iowa State's primary public affairs and legislative contact, at the direction of the state Board of Regents. McCarthy served briefly this fall as administrative specialist for executive vice president and provost Elizabeth Hoffman.

Before coming to Iowa State, McCarthy was a senior research analyst for the Iowa House of Representatives (2003-10), with expertise in K-12 and higher education policy, budget and legal issues. She also served as the legislative liaison for the Iowa Department of Education (1995-2003) and as a legislative analyst for the Iowa Senate (1990-95). She earned a bachelor's degree in distributed studies from Iowa State and a law degree from Valparaiso University, Indiana.

McCarthy succeeds Andy Baumert, who resigned in September to become director of marketing and public affairs for the Iowa Association of Independent Colleges and Universities, Des Moines.

McCarthy's campus office is in 1750 Beardshear; her phone is 4-4941.

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Symposium eyes future: How will we learn, research, collaborate?

by Diana Pounds

New technologies are rapidly blurring the line between the physical and virtual campus. Gadgets, apps and nearly constant connectivity allow scholars to collaborate almost anywhere, independent of classroom or lab.

As technologies change the way people learn and share knowledge, things are getting interesting for those who plan facilities for the universities of tomorrow.

"It's no longer just about the buildings," said Elizabeth Hoffman, executive vice president and provost. "We need to have a dialogue about our future and how the people on this campus will learn and do research."

Half-day symposium Feb. 1

That dialogue will begin Feb. 1 with a half-day campus-wide discussion. The symposium, titled "The Future of Learning, Research and Collaboration," will be open to ISU faculty, staff and students.

Those attending the symposium will ponder the changes that are likely to occur in learning, research and scholarship in the coming decades and ways the university can support the transition. The symposium will lay the foundation for more detailed discussions about the environment and facilities Iowa State will need to thrive, Hoffman said.

Flexible facilities are key

"Our goal is to create an environment that serves us well several decades into the future," she added. "A key part of that will be developing facilities that are flexible enough to accommodate the rapid changes that lie ahead." Several experts on higher education and technology will offer comments and facilitate discussion during the symposium.

They are:

- Donald Norris, president and chief scientist of Strategic Initiatives Inc., a Herndon, Va., consulting
 firm that that specializes in leading and navigating change in universities and other organizations
- Mark Valenti, president of the Sextant Group, a national technology consulting firm specializing in the planning and design of learning, communications and entertainment facilities and systems

About the symposium

The symposium, which will be held from 8 a.m. to noon in Benton Auditorium, Scheman Building, is open to Iowa State faculty, staff and students. The event is free, but registration is requested; online registration will be available soon. Watch Inside Iowa State for details on the symposium.

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See the symposium website for more information.

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ISU Theatre stages *You're a Good Man, Charlie Brown* at Fisher Theater beginning Friday evening at 7:30 p.m. Pictured are (front) Michael Reza; middle row, left to right: Megan Maller, Joseph Smith; and Deanna Martinez; back row: Ethen Peterson and Mitchell Nieland. *Photo by Patrick Gouran*.

ISU Theatre lightens up with You're a Good Man, Charlie Brown

by Paula Van Brocklin

Just in time for the holidays, ISU Theatre will stage the light-hearted, family-friendly musical comedy, *You're a Good Man, Charlie Brown*, written by Clark Gessner and based on the *Peanuts* comic strip by Charles Schultz. Performances are in Fisher Theater at 7:30 p.m. Dec. 3, 4, 10 and 11; 1 p.m. Dec. 5; and 2 p.m. Dec. 12.

The simple plot revolves around Charlie Brown as he tries to figure out what it means to be a good man. Through various scenarios, including a book report on *Peter Rabbit* and the guidance of five friends, Charlie Brown discovers the answer by the end of the show. Fifteen musical numbers punctuate his journey.

"It's a sweet but thoughtful story," said Jane Cox, professor of theater and the show's director.

While the *Peanuts* cartoon is based on the everyday antics of a group of quirky kids, adults typically play the characters in the stage production.

"There is no attempt to make them little kids," Cox said. "Snoopy is an adult, too. He's not costumed

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as a dog."

Cast members are freshmen Joseph Smith (Charlie Brown), Megan Maller (Sally) and Ethan Peterson (Schroeder); sophomore Mitchell Nieland (Linus); and seniors Deanna Martinez (Lucy) and Michael Reza (Snoopy).

Tickets, \$18 for adults and \$11 for students, are available at Ticketmaster, the Iowa State Center ticket office or at the door.

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